

Qualifications, Experience required, and other Information for Application

Position: Psychosocial Counselor (Medical Center)

The Medical Service offers general and emergency medical care to students, faculty members, officials, and office support staff free of charge.

Education Qualification and Experience: Must have Master's degree in counseling psychology/clinical psychology or equivalent from a reputed university with excellent academic records. Minimum 03 (three) years' experience is required for the Psychosocial Counseling.. Strong professionalism and interpersonal skills and are adept at building relationships with different stakeholders

Major Role and Responsibilities

- Counselor has to provide individual and group counseling to students, faculty, and staff on social, personal, and emotional issues.
- Counselor has to arrange, conduct and prepare workshop and seminar on various psychosocial issues
- Counselor has to undertake all kinds of required and relevant preparation for strengthening professional competency in extending the mental health services to the students, staff and faculty of Eastern University
- The counselor needs to make and submit reports of counseling activities (weekly/semester wise) to the authority. Should ensure that records are kept in a secure location and that only authorized persons have access to records
- Counselor has to maintain the professional ethics while providing counseling services to the clients

Additional Requirements

- Only females are allowed to apply.
- Minimum 3 years of relevant experience in a similar role.
- Strong interpersonal skills and empathy to relate to students from diverse backgrounds.
- Excellent listening, communication, and problem-solving skills.
- Ability to maintain confidentiality and professional boundaries.
- Proficiency in conducting individual and group counseling sessions.
- Familiarity with psychosocial issues such as stress, adjustment disorders, and social integration challenges.
- Excellent verbal and written communication skills both in Bangla and English
- Proficiency in MS Office and the use of Internet
- Experience of using initiative and creativity to resolve problems, identifying suitable solutions and opportunities for improvement
- Methodical approach to work and high level of attention to detail
- Flexible approach to work and positive response to changing requirements

Compensation & other benefits:

- Stable and long term job opportunity
- Free in-house medical and Psychosocial counseling service
- Flexible, friendly and good working environment
- Challenging development work & Opportunity of skill improvement