

Qualifications, Experience required, and other Information for Recruitment

Position: Professor (LAW)

The Eastern University Faculty of Law is recognized as one of the best law schools of the country because of its continuous efforts to meet the highest standards of excellence in teaching, research and community services. We are committed to producing graduates who will be equipped with legal knowledge and skills, a deep sense of justice and a frame of mind to serve society and humanity. We prepare them not only to be good lawyers or judges, rather we make them ready with necessary knowledge and skills with which they may serve well in any non-legal fields as well. We infuse in them leadership qualities with global exposures so that they can take challenges and meet the needs of the time, both nationally and internationally, in the area of law and other related fields.

Eastern University is looking for a senior faculty member who is committed to academic life and can demonstrate excellence of performance, equity in decision making, diversity in activities, and inclusion of others in the community building. He will play a major role in the achievement of the goals and objectives of the Faculty of Law at Eastern University. S/he will carry on the major academic and strategic responsibilities with the other internal and external duties.

Education Qualification:

- (a) The candidate must have Ph. D. degree in respective field from a reputed university with minimum two 1st Classes/Divisions/ 'A' Grades (at least one in Hon's or Master's level).
- (b) The conditions may be relaxed for otherwise exceptionally qualified and experienced candidates.

Required experience and Publication:

- (c) Ph.D. or equivalent degree with 12 years of teaching experience in a university or equivalent educational institutions; of which, 5 years as Associate Professor. Minimum 15 publications; of which, 7 publications as Associate Professor.
- (d) Preference will be given to the candidates who have experience in carrying out the responsibilities of Dean of the Faculty.

Note:

A Grade= 1st class (in S.S.C and H.S.C, CGPA 4.00 out of 5.00; Hon's and Master's degree, CGPA 3.00 out of 4.00). Any 3rd Division/Class/'C' Grade, and Pass Course would be not be acceptable.

Job Responsibilities

- i. Following is an approximate distribution of responsibilities of the full-time/Contractual Faculty Members and these may be adjusted keeping in view the needs of the students, Department, or University.
- ii. Teaching: Lecture & tutorial sessions: Minimum 6 courses/sections (18-21 hours of class contact per week).
- iii. Prepare course outline, course calendar, lesson plan, tutorial and schedule for students and conduct theoretical, tutorial and practical classes, extension teaching, related research, and cooperative field experience.
- iv. Examination: You will prepare questions, invigilate tests and exams, mark and grade scripts and assignments (5 hours).
- v. Student Consultation and Supervision: You must maintain minimum office hours @ 1 hours per week per course/section for student consultation and advising (06 hours per week). The schedule of availability must be posted outside the office room, on the

website, and announced in the Course Outline so that students easily know when they can contact the teacher for consultation.

- vi. Student Internship and Thesis: You will also guide and supervise project work, internship, dissertation, or thesis as and when assigned.
- vii. Student activities: Guide and supervise students to perform co-curricular, extracurricular activities.
- viii. Administrative activities: Carryout administrative tasks (periodic duties, as and when needed within or outside 35 hours) initiated by the teacher himself/herself or assigned by the Department, Faculty, or the University.
- ix. Service to the University:
 - x. Attend meetings of the University.
 - xi. Work as 'faculty representative' at different events and activities of the University when detailed.
 - xii. Provide assistance in different activities of the University when called upon to do so.
 - xiii. Work as a 'faculty ambassador' for the promotion of admission of students.
 - xiv. Perform any other duties assigned by the Dean/ Advisor / Chairman/ University authority on any day and time in the interest of the University.

Compensation & other benefits:

- Free transport facility (Pick and drop)
- Medical allowance, Provident fund, Insurance
- Stable and long term job opportunity
- Free in-house medical and Psychosocial counseling service
- Flexible, friendly and good working environment
- Challenging development work & Opportunity of skill improvement

Read Before Apply

- Rank and Salary are negotiable for highly deserving candidates
- Computer literacy are essential for the position
- Experience and requirements are may be relaxed otherwise exceptionally qualifies candidates
- Only shortlisted candidates will be called for interview
- If the applicant does not apply in the prescribed form of the university the application may be rejected

**Photograph must be enclosed with the resume.*

Apply Procedure

To apply,

please download the application form from www.easternuni.edu.bd/career fill-up the form and attach it to your email message and send it to jobs@easternuni.edu.bd, email subject should be `Position Name` or send the hard copy to

The Registrar

Eastern University

Ashulia Model Town, Dhaka-1206.

Mention the position on top of the envelope.

