

## Qualifications, Experience required, and other Information for Application

### **Position: Lecturer (Pharmacy)**

Pharmacy is a multidisciplinary subject which comprises many subjects of different disciplines and the demand for Pharmacy Graduates is increasing rapidly in academic and research institutions, pharmaceutical industries, hospitals, and other healthcare related institutions both at home and abroad. In order to prepare students for employment as integrated members of the healthcare system, we offer a 4-year, bi-semester B. Pharm program. Most of our faculty members are graduates of reputable universities and are highly qualified, devoted, and extremely effective. Furthermore, we have laboratories equipped with sophisticated instruments for high-quality research. Students can attend lectures in modern classrooms, study in rich and digital libraries, conduct research in cutting-edge laboratories, enjoy campus life with a variety of extracurricular activities, and prepare themselves for a bright future in an ever-competitive world.

**Education Qualification and Experience:** For the position of Lecturer Pharmacy candidates 4 or 5 years B. Pharma Degree with honors and a M. Pharma degree with minimum three 1st Classes/Divisions/ 'A' Grades. Candidates with 2 to 3 years of teaching experience in the relevant field and M. Pharma (Thesis) will be given preference.

Note: A Grade= 1st class (in S.S.C and H.S.C, CGPA 4.00 out of 5.00; Hon's and Masters degree, CGPA 3.00 out of 4.00).

### **Job Responsibilities:**

- Following is an approximate distribution of responsibilities of the full-time Faculty Members and these may be adjusted keeping in view the needs of the students, Department, or University.
- Teaching: Lecture & tutorial sessions: Minimum 6 courses/sections (18-21 hours of class contact per week).
- Prepare course outline, course calendar, lesson plan, tutorial and schedule for students and conduct theoretical, tutorial and practical classes, extension teaching, related research, and cooperative field experience.
- Examination: You will prepare questions, invigilate tests and exams, mark and grade scripts and assignments (5 hours).
- Student Consultation and Supervision: You must maintain minimum office hours @ 1 hours per week per course/section for student consultation and advising (06 hours per week). The schedule of availability must be posted outside the office room, on the website, and announced in the Course Outline so that students easily know when they can contact the teacher for consultation.
- Student Internship and Thesis: You will also guide and supervise project work, internship, dissertation, or thesis as and when assigned.
- Student activities: Guide and supervise students to perform co-curricular, extracurricular activities.
- Administrative activities: Carryout administrative tasks (periodic duties, as and when needed within or outside 35 hours) initiated by the teacher himself/herself or assigned by the Department, Faculty, or the University.
- Service to the University:
- Attend meetings of the University.

- Work as 'faculty representative' at different events and activities of the University when detailed.
- Provide assistance in different activities of the University when called upon to do so.
- Work as a 'faculty ambassador' for the promotion of admission of students.
- Perform any other duties assigned by the Dean/ Advisor / Chairman/ University authority on any day and time in the interest of the University.

#### Compensation & other benefits:

- Free transport (Pick and Drop)
- Medical allowance, Provident fund, Insurance
- Festival Bonus: 2 (Yearly)
- Stable and long term job opportunity
- Free in-house medical and Psychosocial counseling service
- Flexible, friendly and good working environment
- Challenging development work & Opportunity of skill improvement

#### Read Before Apply

- Rank and Salary are negotiable for highly deserving candidates
- Computer literacy are essential for the position
- Experience and requirements are may be relaxed otherwise exceptionally qualifies candidates
- Only shortlisted candidates will be called for written test
- If the applicant does not apply in the prescribed form of the university the application will be rejected

*\*Photograph must be enclosed with the resume.*

#### Apply Procedure

To apply,

please download the application form from [www.easternuni.edu.bd/career](http://www.easternuni.edu.bd/career) fill-up the form and attach it to your email message and send it to [jobs@easternuni.edu.bd](mailto:jobs@easternuni.edu.bd), email subject should be `Position Name` or send the hard copy to

#### The Registrar

**Eastern University**

**Road 6, Block B, Ashulia Model Town, Ashulia, Savar, Dhaka-1345.**

Mention the position on top of the envelope.